

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
ULAN BATAR ROAD, PALAM, DELHI CANTT.-10

NO. AN/IX/9139/Deptn/2014

Date: 11.08.2014

To

All PCsDA/CsDA

Sub: Deputation for the post of Assistant Director (Vigilance) in Employees Provident Fund Organization.

Ministry of Labour (EPFO) intends to fill up the 05 posts of Assistant Director (Vigilance) in the pay band of Rs. 15600-39100 + 5400 (GP) are each in **EPFO of Delhi, Hyderabad, Kolkata and Mumbai**. While on deputations the officers will be governed by the provisions contained in DOP&T OM No 6/8/2009-Estt dated 17/6/2010.

2. It is requested that the applications of eligible volunteer AAOs from your organization who have earned at least three VG reports during the last three years and have completed two years' stay at the present station; may please be forward to HQrs immediately in the proforma enclosed. Copies of their ACRs for the last three years duly attested along with vigilance clearance certificate and integrity certificate of the volunteers may be sent so as to reach HQrs office latest by **13.08.2014**

3. The period of deputation period will be for a period of three years initially which can be extend or curtailed further, depending on the requirement of the deputation department. Eligibility for above said post is as under:-

(i) Holding analogous posts on regular basis; or


(ii) With three years' regular service in posts in the PB-2 (Rs. 9300-34800) with GP 4600/-; or

(iii) With Seven years' regular service in the PB-2(Rs. 9300-34800) with GP 4200/-

(iv) Possessing **three years' experience of dealing with disciplinary/vigilance cases** in a responsible capacity.


4. While forwarding the names of volunteers to HQrs please ensure that age of all volunteers is not exceeding **56 years** as on the closing date for receiving of application and has completed mandatory "Cooling off" period of three years in case the officer has recently served on a deputation post.

5. The interested eligible officers can down load the application proforma from CGDA Web site and apply through proper channel.


(Rajesh Kalia)
AO (AN)

Copy to:-

1. AN-IV Section (Local)
 2. EDP Centre (local)
- } for information & similar action please.
} With request to upload this circular and application Proforma on official website.


(Rajesh Kalia)
AO (AN)

PROFORMA FOR APPLICATION

1. Post applied for
2. Name and address in Block Letters
3. Date of Birth (In Christian Era)
4. Educational Qualifications
5. Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the Authority for the same)
6. Details of employment in chronological order. (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

Office/ Organization	Post held (Regular)	From	To	Pay Band and Grade Pay	Period of experience

7. Present Grade Pay, total emoluments per month now drawn
8. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
9. Whether belong to SC/ST/OBC
10. Number of documents enclosed. Indicate in a separate list.

Signature of the Candidate
Telephone No. _____

Address _____

Date: _____

CERTIFICATE

1. Certified that the particular of the officer has been verified and found to be correct.
2. It is certified that no disciplinary proceedings are pending/contemplated against the officer. The Integrity of the officer is also certified. Copies of ACR _____ years are enclosed.

(Signature of Cadre Controlling Authority/
Head of the Department with Stamp)

EN 18/26

Telephone No. _____